
St. Stephen the Martyr Pastoral Council

Minutes

June 25, 2019

The regularly scheduled meeting of SSM Pastoral Council was held on Tuesday, June 25, 2019 at 7:10 PM, Central Daylight Time, in the Gonderinger Parish Center.

I. Opening Prayer

Mr. Baumert led the Council in a prayer to open the meeting.

II. Call to Order

President, Dean Baumert called the meeting to order. Trinette Shamburg, Secretary, recorded minutes of the meeting.

III. Roll Call

The following members of the Council were present:

- Father Dave Belt
- Father Padraic Stack
- Dean Baumert
- Trinette Shamburg
- Donna Titman
- Jerry Venner
- Michael White
- Julie Tylski
- Nancy Williams
- Mike Sullivan
- Deena Merten

The following members of the Council were absent:

- None

IV. Meeting Minutes

- Mrs. Shamburg will email the current month's minutes for Council review; please read each month and reply with any corrections. The prior month's approved minutes will be posted to <https://stephen.org/councils-advisory-boards/>. New folders have been created for this year's meeting dates on the Google drive. Mr. Baumert will clean up duplicated and outdated files. Council members should provide Mr. Baumert with a second email, if preferred.

V. Unfinished/Ongoing Business

Pastoral Council Strategic Plan

- Mrs. Shamburg confirmed that the Strategic Plan Executive Summary was published via the Pastor's Connection and can be found on <https://stephen.org/pastoral-plan/>. Next step is to determine Pastoral Council's involvement in this plan's oversight.

Pastoral Council Constitution Review Subcommittee Status

- The Guidelines have been drafted based on the Archdiocese template and St. Patrick's in Fremont, but with a focus on St. Stephen's structure. Next step is for the Executive

Committee to meet with Fr. Dave to review the document. If approved, it will be emailed to the Council prior to the July meeting for review.

VI. Pastor's Report: Fr. Belt

ArchOmaha Unite

- This event was a great celebration of our diversity and who we are as Catholics. The Omaha Archdiocese has requested that Parishes host a participant listening session to provide feedback to the Archdiocese.

Facilities

- Concrete work on the North and South entrances will take place as soon as contractors become available. The concrete steps will be removed and placed with a slightly graded slope. New carpet is being replaced in the Parish, except in the Church. The pews are in bad shape and cannot be moved. BCDM is updating the grounds and buildings study.

Personnel

- Parish Office Secretary will be hired, hopefully, within a week or two. Many applications were received.
- Communications Director Alecia Hartwig, Religious Ed Director China Weil, Facility Manager Buzz Fleissner and Development Director Nicole Neesen are all up and running very well in their new positions.
- The two leadership volunteers that have helped us for the last 8 months, Randy Wiese and Ed Wohl, are stepping down over the next 2 months.
- Annette Ottoman is helping with the job descriptions and stepping down mid-July.
- New Deacon Chuck Botdorf will continue to take on more responsibilities.

Leadership Team

- A Leadership Team retreat will take place at the Holy Family Shrine on Wednesday, June 26.

Finance

- Fiscal year ends June 30. Due to outstanding invoices, it will close in August and will be published. Increased giving has helped end of the year income. A balanced budget is planned for the next fiscal year. The mortgage on the church will be paid off within a year. A Parish Capital Campaign feasibility study may be explored at that time.

Parish Festival

- The Pastoral Council would like to volunteer at the Bar at the Festival. Mrs. Shamburg will email a Sign-Up Genius in July.

VII. Old Business

Summer Social Gathering

- Mr. Baumert will reserve a space for a reception dinner at the Church. It will be either July 11 or 17. The evening will begin with Mass in the Daily Mass Chapel followed by dinner and a brief recognition ceremony.

X. Closing

- Being no other business, the Council closed the meeting with the Prayer for Vocations. The meeting was adjourned at 8:23 pm.