

---

# *St. Stephen the Martyr Pastoral Council*

---

## *Minutes*

*April 23, 2019*

The regularly scheduled meeting of the Pastoral Council of Saint Stephen the Martyr (“Council”) was held on April 23, 2019, at 7:12 PM, Central Daylight Time, in the Gonderinger Parish Center.

### **I. Call to Order**

President, Dean Baumert called the meeting to order. Hope DeLuca, Secretary, recorded minutes of the meeting.

### **II. Roll Call**

The following members of the Council were present:

- Father Dave Belt
- Kyle Loecker
- Dean Baumert
- Katie Corrigan
- Hope DeLuca
- Trinette Shamburg
- Donna Titman
- Jerry Venner
- Michael White
- Nancy Williams

The following members of the Council were absent:

- Father Padraic Stack

### **III. Opening Prayer**

Mrs. Shamburg led the Council in a prayer to open the meeting.

### **IV. Approval of Minutes**

Mr. Baumert presented to the Council the minutes of the March 26, 2019 meeting of the Council, whereupon motion duly made, seconded and unanimously adopted.

## **V. Pastoral Plan**

- The Council approved the final draft of the Pastoral Plan.
- Steps will be taken to post it on the parish website and share it through email communication to parishioners.

## **VI. Pastoral Council Process Review Subcommittee: Mr Baumert**

- The subcommittee has met a couple of times. Mrs. Titman, Mrs. Williams and Mr. Baumert are collecting information from other parishes and from the Archdiocese.
- Mrs. Titman will work through drafting a new constitution for the Council. It will focus on how to move the parish forward while using the Pastoral Plan and also supporting our Pastor.
- The committee will work on procedures for the Council as well. How does this body communicate with other departments and councils?
- The constitution will be brought up each May before each new Pastoral Council year.
- Suggested that Council members serve as liaisons to various councils/departments. They would be free to attend other council meetings and vice versa. Council chairs may come and give a report to the Pastoral Council periodically.
- Council members/liaisons can be assigned in the same categories of the 7 Pillars of the Pastoral Plan: Community, Worship, Stewardship, Leadership, Formation, Social Justice and Evangelization. Council members would meet with their Pillar leader and periodically review their part of the Pastoral Plan, to make sure its still accurate. Council members would be invited to give an update on their Pillar, if there's news to report.
- Member terms: we may consider a second term for Council members (two consecutive three year terms). A one or two year break in between future terms, possibly.
- Online meeting equipment: the Council may look into obtaining a web cam, speaker, etc. so members may attend meetings if they are out of town.

## **VI. Pastoral Council New Member Election**

- Mike Sullivan, Deena Merten and Julie Tylski were recommenced for the open Council seats. Upon their acceptance, they will join the Council during the June meeting.
- Mrs. Corrigan and Mrs. DeLuca will be leaving the Council. Mr. Mike Maier left earlier in the year.

## **VI. Pastor's Report: Fr. Belt**

### **Personnel**

- Interviews are taking place for development director and religious education director.
- The communications position is now empty. We will be looking to hire someone soon, hopefully with design experience.
- We're hoping to start the hiring process for operations director soon.

### **Finance**

- The new budget is about ready to be submitted. It will go to the Archdiocese by June 1.
- Cash flow is okay at the moment. Easter collection, Martyr Mission helped very much.

### **Facilities**

- The GPC piers were installed. Foam was injected under the floor. The next step is to repair and paint the interior walls.
- Shrubs around the property have been removed. Locust trees have been cracking and rotting, their removal has been recommended.
- Estimates are being gathered for concrete repair work.

## **VII. New Business**

### **Summer Social Gathering**

- We will organize a summer gathering for outgoing, present and new Council members. More details are to come.

## **X. Closing**

Being no other business, the Council closed the meeting with the Prayer for Vocations. The meeting was adjourned at 8:50 pm.