

St. Stephen the Martyr Board of Education
"United in Christ to ignite the joy of faith, community, and learning"

Tuesday, January 16th, 2018
7:00 pm. GPC Board Room
Minutes

Attendance:

Fr. David Belt, Dr. Roseanne Williby, Amie Konwinski, John Kalkowski, Todd Hartz, Stephanie Tupper, Patrick Cooley, Jen Carda, Jen Jones, Joe Reding, Natalie Skutt, Katie Holt, Leslie McFee

Home & School Presidents: Angie Gross, Brooke Keller, Lisa Bruce

Absent: Sarah Heller

1. Opening prayer – Board Member's Prayer - All
2. Standing items
 - a. Dr. Williby school report
 - i. American citizenship hand out distributed to Board
 - ii. Spanish Program/Curriculum Discussion
 - iii. Spring Open House – Luncheon provided Tuesday (13th) – presence of Board members
 - iv. Motion to approve school report by Jen Carda, seconded by Joe Reding – motion approved
 - b. Finance committee report
 - i. Review school enrollment and financials provided by Finance committee
 1. Enrollment down, parish covers the difference for cost per students
 2. Consideration of Adopt-a-Student program
 3. Budget reallocated for instructional supplies to cover reading series
 4. Welcome Tuition Grant:
 - a. First year - \$1,000
 - b. Second year - \$500
 5. Preschool enrollment for next year – looking at preschool 102 potential enrollment
 6. Projected enrollment for next school year 665 (K-8th)
 7. Potential growth for endowment funds and development
3. Update and direction with Father Belt
 - a. Discussion of Dr. Williby's recent resignation
 - i. Gratitude and appreciation for Dr. Williby's work and service
 - ii. Father Belt will meet with Dr. M. Ashton to determine next steps for hiring new principal/posting of position – expected date for transition July 1, 2018
 - b. Listening sessions for the parish

- i. 5 remaining sessions, participation encouraged

4. Mission and Catholic Identity: Patrick Cooley

- a. Mission Statement is visible in the classrooms and being stated in the mornings
- b. Importance of a community united in prayer
 - i. Lenten prayer campaign during Lent for school families/community
- c. Looking outward – what are other schools doing well in this area
- d. Looking inward – Dr. Williby provided an extensive list of practices involved in our school systems – how to develop such things further

5. Governance and Leadership: Joe Reding

- a. Communication plan
- b. Potential meet & greet
- c. Open discussion Bylaws
 - i. Amendments, additions discussed – changes to be made
 - ii. Email suggestions to G&L committee as soon as possible
 - iii. Electronic copy to be sent to Pat Flood at archdiocese upon completion

6. Academic Excellence: Katie Holt

- a. Terra Nova Scores
- b. Spanish Curriculum/Program
 - i. Discussion to continue at next meeting
- c. Teacher Retention
- d. Middle School Schedule

7. Operational Vitality: Natalie Skutt

- i. Open House, Feb 11, 10am-1pm
- ii. Board Member participation and Priest presence
- iii. Possibility of photo booth and/or SSM 'rocks' table

8. Discussion of Home & School Role as non-voting members

- a. Discussion of budget
- b. Potential of listening session
- c. Communications with the Board
- d. Potential for volunteerism

9. Closing Prayer