

St. Stephen the Martyr School Advisory Board
“United in Christ to ignite the joy of faith, community, and learning.”
Tuesday, Feb. 4, 2020
Meeting Minutes

- I. Opening Prayer: Joe Reding
- II. Approval of past SSM Advisory Board Minutes from 11/05/2019
 - i. Sarah Heller moved to approve; Kelli Herstein second.
 - ii. Minutes approved.
- III. School Administration
 - i. Mrs. Perrault provided an AdvancED and Strategic Planning updates, sharing who will be performing the April 15-17 SSM review, confirming potential travel and lodging costs and requesting SAB executive board member participation. Additional talking points and review needs to be provided at a later date.
 - ii. Mrs. Perrault recapped the Jan. 26 school open house, sharing attendance was similar to the 2019 open house and that she will be meeting with the Home and School planning committee for a debrief.
 - iii. Dr. Greco shared the improved behavior data – 85% reduction in office referrals and 46.31% reduction in demerits. Dr. Greco attributes the drop to revised discipline program and class sizes.
 - iv. Dr. Greco recapped his local PBIS training and shared potential for a parent meeting or Home & School PEP Talk opportunity.
 - v. Dr. Greco shared SSM had six new students enrolled at semester and he has given 46 tours to date for potential new students.
 - vi. Mrs. Perrault presented the tentative 2020-2021 school calendar.
 - vii. Fr. Belt updated the SAB on the progress from the Ad Hoc joint finance council and SAB committee. Fr. Belt suggested an additional fundraising committee will come from the Ad Hoc committee’s recommendations.
- IV. Subcommittee Updates
 - i. Operational Vitality shared their recommendations for the waitlist policy. Updates to the registration dates and family volunteering involvement bullet points to be made prior to 2020-2021 school year.
 - ii. Mrs. Perrault requested additional evidence of strategy implementation for the April AdvancED Review.
 - iii. Governance & Leadership: No updates.
 - iv. Mission & Catholic Identity: No updates.
 - v. Academic Excellence shared their review and recommendations of current offered extracurricular activities. Extracurricular Activity discussion led to conversation regarding how to increase parent volunteers and involvement in all activities.
 - vi. Academic Excellence confirmed number of teachers needing recognition for years of service at upcoming Teaching Appreciation Week activities.

- vii. Academic Excellence confirmed end of year awards and will soon be sending application forms to school parents.
- V. Joe Reding: Request to SSM parents for help with photography and videography, printing services, design services returned no offers. Amanda Treiber to include this in communications plan discussion with Alecia Hartwig.
- VI. Other Business: No other business was presented.
- VII. Closing Prayer: Kari Hohenstein
- VIII. Next Meeting: Tuesday, May 12, 2020, 6:30 p.m., GPC Board Room