

## *St. Stephen the Martyr Pastoral Council*

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### *Meeting Minutes*

*June 23, 2020*

The regularly schedule meeting of the St. Stephen the Martyr Pastoral Council was held on June 23<sup>rd</sup> via Zoom conferencing

### **Opening Prayer**

Julie Tylski lead the Council in prayer to open the meeting

### **Call to Order**

President Julie Tylski called the meeting to order. Secretary Dean Baumert record minutes of the meeting.

### **Roll Call**

The following members of the Council were present:

- Father Dave Belt
- Trinette Shamburg
- Donna Titman
- Julie Tylski
- Deena Merten
- Dean Baumert
- Bob Homan
- Sue Miller

Not able to attend

- Fr. Padraic Stack
- Nate Witt
- Jerry Venner

### **Approval of Minutes**

The Council approved the May 26, 2020 minutes with no changes required.

### **New Council members and introductions**

All attendees introduced themselves and welcomed the new members Bob Homan and Sue Miller.

### **Pastor's Report**

- Note that the Council focus is not generally in detailed operation matters, but rather higher-level strategic items, but more detail will be discussed due to the special circumstances with the Parish.
- RE & School are working with the Archdiocese and other experts to determine the best way to proceed this fall. Expect that this will take until early August to be finalized. Healthcare professionals are helping with these plans and preparations.
- Finances – contributions are strong with online giving staying consistent. Some special gifts have been received to allow the fiscal year to finish in the black. Furloughs and lower utility usage helped achieve this. Excess funds will be used for key projects. One candidate is the elevator in the school which needs to be brought up to code (\$125k), as well as other maintenance items such as rusted door frames, etc.
- The budget that was approved by the Finance Council and sent to the Archdiocese with a deficit. This was to properly manage possible worst case expenses and salaries.

## **St. Stephen the Martyr Catholic Church is a community for all people to encounter Christ, know Christ, and proclaim Christ.**

- Director of Evangelization position
  - o Cathy Ashton and her husband are moving back home to NC.
  - o A group is helping with selecting candidates and interviewing.
  - o A strong group of candidates are available from which to choose
- Angie Carnazzo will be leaving for personal reasons, so her position will be open. It will be refactored slightly with possibly some different/additional duties.
- Stewardship – Before pandemic, a group from the parish staff leadership was reviewing a stewardship resource. Father believes the role of developing stewardship will be less a single leader and more of a collaborative team, and noted its close tie to evangelization.
  - o 6 nights of confirmations and 6 first communion masses this summer, some number of individual settings will be offered for those that are concerned about the safety of group events.
- Masses feedback – a range on both ends of the extremes. Our processes are middle of the road – not loose, not overly strict.
- Neighborhood-based initiatives
  - o Window/door pictures – activity here was positive.
  - o Driveway get-togethers – slower start due to pandemic caution

### **Location and frequency of the meeting**

- Discussion indicated that monthly seems too frequent.
- Other parishes meet 4-6 times a year
- In the fall, we will need to reengage the 7 pillars of the strategic plan
- A motion and 2<sup>nd</sup> were offered and agreement to move to every other month
- Dean will update the guidelines and review the guidelines for other points that need updating in the document
- The Council Executive team will discuss the best way to schedule this, taking into account December, when not meetings are held.
- Location – likely would restart in-person in the larger GPC meeting room and also offer Zoom attendance for those that need to continue to distance.

### **Council formation and Prayer**

- Julie started the discussion of how the emphasis of prayer and formation in our guidelines and asked the Council for input on how best to proceed
- A mix of suggestions ranging from a book or other reading that could be discussion and a schedule prayer method in the meetings like Lectio Divina or some combination of reading and prayer outside of the meeting and discussions at the meetings.

### **Summer social gathering**

- Julie asked if there was support for a summer social. There was so she would offer her house for an outdoor social in July.

### **Outgoing member recognition**

- Dean asked about the SSM mementos for the out-going members. Father took the action to talk to Nicole about these.

### **Meeting adjourned with prayer**